

**AGENDA**  
**REGULAR MEETING OF THE CARO CITY COUNCIL**  
**AUGUST 5, 2024, 6:30 P.M.**  
**317 S STATE ST – COUNCIL CHAMBERS**

**CALL TO ORDER (Pledge of Allegiance)**

**SWEAR IN NEW COUNCIL MEMBER – GREGORY HUTCHISON**

**AGENDA APPROVAL**

**PUBLIC COMMENTS:**

**COMMUNICATION:**

1. Caro Roadhouse Museum and Historical Society – Letter Requesting Mowing
2. Parks & Recreation Committee Minutes – July 16, 2024

**CONSENT AGENDA:**

1. Regular Council Meeting Minutes – July 15, 2024
2. Special Council Meeting Minutes – July 17, 2024
3. Invoices

**REGULAR AGENDA:**

1. MML Annual Meeting Delegate
2. DPW Parking Lot Bids
3. Request for Referral for Ordinance Review – Rental Unit Inspections
4. Request for Referral for Ordinance Review – Snow Removal
5. Banner Refund – Tuscola County Fair
6. Planning Commission Appointment

**ITEMS PENDING/POSTPONED:** None

**COMMITTEE/LIAISON POSITION REPORTS:** None

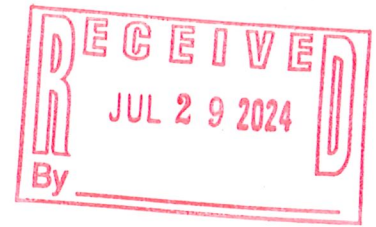
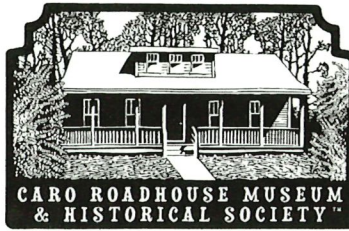
**MAYOR'S REPORT** – Written report submitted.

**MANAGER COMMENTS** – Written report submitted.

**CLERK'S REPORT** – Written report submitted.

**ADDITIONAL PUBLIC COMMENTS**

**ADJOURN**  
.....



Monday, July 29, 2024

To: Caro City Manager, Scott Czasak; Caro City Mayor, Karen Snider; Caro City Council Members

From: Kim Wasik, Caro Roadhouse Museum and Historical Society

We are sending this letter to request your consideration in paying for the cost of lawn mowing at the Caro Roadhouse Museum. Our lease does state that we would be responsible for the care and maintenance of the building and grounds. However, in the past, the city did include the Roadhouse lawn in the fairground's maintenance. We would very much appreciate it if you would consider covering the cost of the lawn maintenance until we can recruit more members and continue to raise funds to support our museum.

Our museum is now open the first Saturday of every month, along with various dates that coincide with Caro events. The Caro Class of '58 visited the museum during fair week this year.

Although we do have some fundraisers and volunteers to help us maintain the building, our plans include proceeding with the needed repairs to the building. This includes adding a railing so that the stairs are safe to use, repairing the holes in the upper-level walls and floor, and other repairs that are needed.

Thank you for your time and consideration and please feel free to contact me if you have any questions and/or concerns.

Kim Wasik  
989-551-5462

## **Caro Parks and Recreation Committee Minutes**

### **July 16, 2024**

**Present:** Colleen Russell, Tanya Batschke, Sue Ellen Greenlee, Jill White, Sean Smith, Robert Scheil, Jason Davis and Jeff Hartel

**Absent:** None

**Others present:** Karen Snider and Carrie Will

- I. **Call meeting to order** - 5:30 pm
- II. **Pledge of Allegiance**
- III. **Approval of Agenda** - Motion - Colleen Second - Robert Approved 7 - 0
- IV. **Public Comment** - Derek Dodge thanked the committee and city council for approving and installing the new volleyball courts. Some long term goals would be to rotate the lights in that area to face the courts for extended night games to be played. Also, it was requested to adjust the nets from north/south to face east/west to avoid the sun being in the eyes of players.
- V. **Approval of the Minutes** - Motion - Colleen Second - Sue Ellen Approved 7 - 0 to approve the minutes with a correction/addition of the adjournment time of 7:08 pm being added.
- VI. **City Council Liaison Report** -
  - A. City Manager - Scott drafted a memo that was shared with the committee.
  - B. Council Rep - Jill reported that the city budget has been passed and projects have begun in a variety of areas. Also, an \$8.000,000 waste water project has been approved.
  - C. Parks and Rec Superintendent Report - None
- VII. **Committee Reports**
  - A. Disk Golf Capital Improvement Committee (Sean, Carrie, Robert, Jason)  
Sean will be reaching out to some local disk golfers to join the committee to ensure ideas generated meet the needs of the people playing disk golf. This group will be more proactive once a final committee group has been developed.

**VIII. New Business**

- A. Programming suggestion/directions/ideas/survey discussion and potential ideas -
  - 1. Keep the Splash Pad Park open longer on special occasions.
  - 2. Tractor Club - "Touch a Tractor" event in the park
  - 3. Fall Harvest Event - Community Soup Day
  - 4. Use large B-B-Q pit in Chippewa Landing to serve s'mores or other food items while families are using the sledding hill.
  - 5. Coordinate activities during Fair Week.
- B. Fall Cleanup Discussion - November 2 9:00 am - 2:00 pm in Bieth Park
  - 1. Carrie will develop a flyer for this event and get it posted online in a variety of places.
  - 2. Volunteers needed! Please reach out to local organizations to help with this project.

**IX. Old Business**

- A. Community Park Pavilion Review/Dedication update - a date is needed for the dedication ceremony in Northwood Heights subdivision. The family will be contacted for a date that works for them.
- B. Splash Pad Area Shade Suggestions - more info to come. Looking at options and costs of adding more shade to the splash pad.

**X. Additional Public Comment**

- A. Mayor Karen Snider apologized to the committee and Fair Board for not having the advertising banners erected in a timely manner. It was suggested during this discussion (by committee member) that a refund to the Fair Board may need to be considered.
- B. Jeff Hartel thanked the committee for the memorial card he was sent after the death of a family member.
- C. Jill White mentioned that Mr. Jackson is more than willing to give anyone a tour of the fairgrounds during fair week. This is a very good opportunity to learn more about what is located on the fairgrounds.
- D. Sean had someone approach him on how to reserve Bieth Park. Carrie will look into this request and report back the process someone needs to follow to reserve city park areas.

**XI. Adjournment - Motion by Tanya and a Second by Colleen to adjourn at 7:20 pm**

Minutes submitted by Jeff Hartel on July 17, 2024



**REGULAR MEETING OF THE CARO CITY COUNCIL**  
**July 15, 2024, 6:30 P.M.**  
**Council Chambers, 317 S. State St., Caro, MI 48723**

Mayor Karen Snider called the regular meeting of the City Council to order on July 15, 2024, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Pamela Iseler, Charlotte Kish, Doreen Oedy and Jill White

Absent: None

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, Brian Newcomb – Police Chief, Randy Heckroth – Fire Chief/Code Enforcement Officer, and other guests

**AGENDA APPROVAL**

**24-M-182**

**Motion by Oedy, seconded by Campbell to approve the agenda as presented.**

**Motion Carried.**

**PUBLIC COMMENT/VISITORS:**

Neil Jackson – Commented on the letter requesting camping at the fairgrounds.

John Riley – Commented on the letter requesting camping at the fairgrounds.

**COMMUNICATIONS:**

1. MML Convention 2024 Information

**CONSENT AGENDA:**

1. Regular Council Meeting Minutes – June 17, 2024
2. Regular Council Meeting Minutes – July 1, 2024 \*amended\*
3. Invoices
4. Department Reports
  - A. Police Report – Chief Brian Newcomb
  - B. Fire Report – Chief Randall Heckroth
  - C. Code Enforcement Report – Randall Heckroth

**24-M-183**

**Motion by Kish, seconded by Campbell to approve the consent agenda as presented including invoices.**

**Motion Carried.**

**REGULAR AGENDA: (action required)**

1. Resolution Authorizing Issuance of Wastewater System Revenue Bonds Series 2024 (Junior Lien)

**24-M-184**

**Motion by Iseler, seconded by White to adopt Resolution 2024-15, Resolution Authorizing Issuance of Wastewater System Revenue Bonds Series 2024 (Junior Lien).**

**Roll call vote: Campbell – yes, Iseler – yes, Kish – yes, Oedy – yes, White – yes, Mayor Snider – yes.**

**Motion carried.**

2. Tuscola County Fairground Camping Discussion

**24-M-185**

**Motion by Iseler, seconded by Kish to approve and allow camping for the Michigan Sugar Campaign at the Tuscola County Fairgrounds for this season and to schedule a workshop with the fair board to discuss revising the city ordinance.**

**Roll call vote: Iseler – yes, Kish – yes, Oedy – yes, White – yes, Campbell – yes, Mayor Snider – yes.**

**Motion carried.**

3. Schedule Council Vacancy Interview

Council Vacancy Interviews are scheduled for 7:15 pm & 7:30 pm, July 17, 2024.

**ITEMS PENDING/POSTPONED:** None

**COMMITTEE/LIAISON POSITION REPORTS:**

1. Economic Development Corporation (Mayor Snider) – Attended the EDC Roundtable.
2. Chamber of Commerce (Manager) – Discussed fundraiser ideas, golf outing, Small Business Saturday, Gingerbread Festival, Fall Clean up, Membership, Business After Hours, and Ribbon Cuttings.
3. Downtown Development Authority (Kish) – Meeting was cancelled.
4. Fair Board (Iseler) – No report.
5. Parks & Recreation (White) – Meeting is tomorrow, Will be discussing shade options in the parks, and new P & R employee has started.
6. Planning Commission (Eschenbacher) – No meeting.
7. Tuscola County Board of Commissioners (Iseler) – Adopted resolution to use DNR land to provide a route for the Amish community.
8. Zoning Board of Appeals (Mayor Snider) – No meeting.
9. Indianfields Township (Manager) – The county will be handling the elections, discussed creating a grounds commission, and zoning ordinance for wind & solar.
10. Almer Township (Campbell) – No report.

**MAYOR'S REPORT** – Written report submitted.

**MANAGER'S COMMENTS** – Written report submitted.

**CLERK'S REPORT** – Written report submitted.

**TREASURER'S REPORT** – Written report submitted.

**ADDITIONAL PUBLIC COMMENT:**

Bob Eschenbacher – Commented on previous discussion on camping at the fairgrounds.

**24-M-186**

**Motion by Iseler, seconded by Oedy to adjourn the meeting at 7:46 p.m.**

**Motion carried.**

A handwritten signature in cursive script that reads "Rita Papp".

Rita Papp  
City Clerk

## **CITY OF CARO SPECIAL COUNCIL MINUTES**

Mayor Karen Snider called the regular meeting of the City Council to order on July 17, 2024 at 7:15 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Charlotte Kish, Pamela Iseler, Doreen Oedy, and Jill White

Absent: None

Others: Rita Papp – City Clerk and other guests

**PUBLIC COMMENT/VISITORS:** None

**SPECIAL AGENDA:** (action required)

1. Interview Candidate to Fill Council Vacancy  
The council interviewed the following candidate for the council vacancy:  
Gregory Hutchison
2. Discussion  
The council discussed the candidate.
3. Decision on Council Vacancy

**24-M-187**

**Motion by White, seconded by Oedy to appoint Gregory Hutchison to fill the council vacancy for the balance of the term created by the resignation of Robert Eschenbacher whose term will expire November 2026.**

**Roll call:**

**Campbell - yes**

**Iseler – yes**

**Kish - yes**

**Oedy - yes**

**White - yes**

**Mayor Snider - yes**

**24-M-188**

**Motion by White, seconded by Oedy to adjourn the meeting at 7:26 p.m.**

**Motion carried.**



Rita Papp  
City Clerk

## Report Criteria:

Report type: GL detail

Check.Type = {&lt;&gt;} "Adjustment"

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
<b>#3224 BUILDING ASSOCIATION</b>					
08/24	08/05/2024	78168	248-728-963-000	PROPERTY TAXES	300.26
Total #3224 BUILDING ASSOCIATION:					300.26
<b>AFLAC</b>					
08/24	08/05/2024	78169	101-000-231-003	AFLAC INSURANCE WITHHOLDING	352.82
Total AFLAC:					352.82
<b>AIR ADVANTAGE</b>					
08/24	08/05/2024	78170	101-172-750-001	SOFTWARE MAINTENANCE AGREE'T	50.00
08/24	08/05/2024	78170	101-253-750-001	SOFTWARE MAINTENANCE AGREE'T	50.00
08/24	08/05/2024	78170	101-260-750-001	SOFTWARE MAINTENANCE AGREE'T	50.00
08/24	08/05/2024	78170	101-441-750-001	SOFTWARE MAINTENANCE AGREE'T	64.00
08/24	08/05/2024	78170	591-540-750-001	SOFTWARE MAINTENANCE AGREEM	14.00
08/24	08/05/2024	78170	596-521-750-001	SOFTWARE MAINTENANCE AGREEM	14.00
08/24	08/05/2024	78170	661-575-750-001	SOFTWARE MAINTENANCE AGREE'T	8.00
08/24	08/05/2024	78170	590-540-750-001	SOFTWARE MAINTENANCE AGREEM	90.00
08/24	08/05/2024	78170	661-575-750-001	SOFTWARE MAINTENANCE AGREE'T	10.00
08/24	08/05/2024	78170	101-301-750-001	SOFTWARE MAINTENANCE AGEE'T	100.00
08/24	08/05/2024	78170	248-728-801-000	DDA CONTRACTED SERVICES	58.00
Total AIR ADVANTAGE:					508.00
<b>AMAZON CAPITAL SERVICES</b>					
08/24	08/05/2024	78171	590-540-725-000	UNIFORMS	425.16
08/24	08/05/2024	78171	101-441-725-000	UNIFORMS	94.97
08/24	08/05/2024	78171	591-540-725-000	UNIFORMS	94.97
08/24	08/05/2024	78171	101-751-957-000	RECREATION PROGRAMS	103.71
08/24	08/05/2024	78171	216-336-740-000	OPERATING SUPPLIES	55.96
08/24	08/05/2024	78171	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	135.81
08/24	08/05/2024	78171	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	160.00
08/24	08/05/2024	78171	101-260-740-000	OFFICE SUPPLIES	27.18
Total AMAZON CAPITAL SERVICES:					1,097.76
<b>AT&amp;T MOBILITY</b>					
08/24	08/05/2024	78172	101-371-853-000	TELEPHONE	9.80
08/24	08/05/2024	78172	216-336-853-000	TELEPHONE	39.19
08/24	08/05/2024	78172	101-301-853-000	TELEPHONE & PAGERS	175.80
08/24	08/05/2024	78172	101-301-750-001	SOFTWARE MAINTENANCE AGEE'T	217.44
08/24	08/05/2024	78172	591-540-853-000	TELEPHONE	8.79
08/24	08/05/2024	78172	590-540-853-000	TELEPHONE	8.79
08/24	08/05/2024	78172	203-483-853-000	TELEPHONE	8.79
08/24	08/05/2024	78172	202-483-853-000	TELEPHONE	8.79
08/24	08/05/2024	78172	101-441-853-000	TELEPHONE	8.79

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total AT&T MOBILITY:					486.18
<b>BRENTWOOD GRAPHICS</b>					
08/24	08/05/2024	78173	101-101-740-000	SUPPLIES/EQUIPMENT	9.75
Total BRENTWOOD GRAPHICS:					9.75
<b>BROWNING POWER SYSTEMS LLC</b>					
08/24	08/05/2024	78174	591-540-801-000	CONTRACTED SERVICES	312.21
08/24	08/05/2024	78174	101-265-801-000	CONTRACTED SERVICES	319.38
08/24	08/05/2024	78174	590-540-801-000	CONTRACTED SERVICES	319.38
08/24	08/05/2024	78174	590-540-801-000	CONTRACTED SERVICES	600.00
08/24	08/05/2024	78174	590-540-801-000	CONTRACTED SERVICES	400.00
08/24	08/05/2024	78174	590-540-801-000	CONTRACTED SERVICES	350.00
08/24	08/05/2024	78174	590-545-801-000	CONTRACTED SERVICES	500.00
08/24	08/05/2024	78174	591-540-801-000	CONTRACTED SERVICES	220.00
08/24	08/05/2024	78174	101-265-801-000	CONTRACTED SERVICES	400.00
08/24	08/05/2024	78174	591-540-801-000	CONTRACTED SERVICES	450.00
08/24	08/05/2024	78174	591-540-801-000	CONTRACTED SERVICES	450.00
08/24	08/05/2024	78174	590-545-801-000	CONTRACTED SERVICES	350.00
08/24	08/05/2024	78174	590-545-801-000	CONTRACTED SERVICES	350.00
08/24	08/05/2024	78174	590-545-801-000	CONTRACTED SERVICES	350.00
Total BROWNING POWER SYSTEMS LLC:					5,370.97
<b>CHARTER COMMUNICATIONS</b>					
08/24	08/05/2024	78175	101-751-750-000	TECHNOLOGY	114.98
Total CHARTER COMMUNICATIONS:					114.98
<b>CIVIC SYSTEMS, LLC</b>					
08/24	08/05/2024	78176	101-253-960-000	EDUCATION AND TRAINING	400.00
08/24	08/05/2024	78176	101-260-960-000	EDUCATION AND TRAINING	800.00
Total CIVIC SYSTEMS, LLC:					1,200.00
<b>COMPANION LIFE INSURANCE CO.</b>					
08/24	08/05/2024	78177	204-483-717-000	LIFE INSURANCE	3.09
08/24	08/05/2024	78177	248-441-717-000	LIFE INSURANCE	6.18
08/24	08/05/2024	78177	248-728-717-000	LIFE INSURANCE	20.75
08/24	08/05/2024	78177	101-371-717-000	LIFE INSURANCE	4.99
08/24	08/05/2024	78177	101-702-717-000	LIFE INSURANCE	2.99
08/24	08/05/2024	78177	101-441-717-000	LIFE INSURANCE	40.70
08/24	08/05/2024	78177	101-751-717-000	LIFE INSURANCE	2.39
08/24	08/05/2024	78177	202-483-717-000	LIFE INSURANCE	8.08
08/24	08/05/2024	78177	202-463-717-000	LIFE INSURANCE	5.99
08/24	08/05/2024	78177	101-172-717-000	LIFE INSURANCE	59.31
08/24	08/05/2024	78177	101-262-717-000	LIFE INSURANCE	3.99
08/24	08/05/2024	78177	101-253-717-000	LIFE INSURANCE	23.14
08/24	08/05/2024	78177	101-260-717-000	LIFE INSURANCE	15.76
08/24	08/05/2024	78177	101-265-717-000	LIFE INSURANCE	14.36

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
08/24	08/05/2024	78177	101-301-717-000	LIFE INSURANCE	139.65
08/24	08/05/2024	78177	591-540-719-000	SHORT/LONG TERM DISABILITY	104.42
08/24	08/05/2024	78177	596-560-719-000	SHORT/LONG TERM DISABILITY	43.96
08/24	08/05/2024	78177	596-521-719-000	SHORT/LONG TERM DISABILITY	7.73
08/24	08/05/2024	78177	661-575-719-000	SHORT/LONG TERM DISABILITY	27.03
08/24	08/05/2024	78177	590-560-719-000	SHORT/LONG TERM DISABILITY	184.76
08/24	08/05/2024	78177	590-536-719-000	SHORT/LONG TERM DISABILITY	3.87
08/24	08/05/2024	78177	590-540-719-000	SHORT/LONG TERM DISABILITY	136.53
08/24	08/05/2024	78177	590-545-719-000	SHORT/LONG TERM DISABILITY	23.20
08/24	08/05/2024	78177	591-560-719-000	SHORT/LONG TERM DISABILITY	94.93
08/24	08/05/2024	78177	591-536-719-000	SHORT/LONG TERM DISABILITY	3.87
08/24	08/05/2024	78177	203-483-719-000	SHORT/LONG TERM DISABILITY	34.60
08/24	08/05/2024	78177	204-442-719-000	SHORT/LONG TERM DISABILITY	11.60
08/24	08/05/2024	78177	204-483-719-000	SHORT/LONG TERM DISABILITY	13.33
08/24	08/05/2024	78177	248-441-719-000	SHORT/LONG TERM DISABILITY	23.43
08/24	08/05/2024	78177	248-728-719-000	SHORT/LONG TERM DISABILITY	78.47
08/24	08/05/2024	78177	216-336-719-000	SHORT/LONG TERM DISABILITY	80.74
08/24	08/05/2024	78177	101-702-719-000	SHORT/LONG TERM DISABILITY	13.54
08/24	08/05/2024	78177	101-441-719-000	SHORT/LONG TERM DISABILITY	139.47
08/24	08/05/2024	78177	101-751-719-000	SHORT/LONG TERM DISABILITY	7.73
08/24	08/05/2024	78177	202-483-719-000	SHORT/LONG TERM DISABILITY	34.60
08/24	08/05/2024	78177	202-463-719-000	SHORT/LONG TERM DISABILITY	19.34
08/24	08/05/2024	78177	203-463-719-000	SHORT/LONG TERM DISABILITY	23.20
08/24	08/05/2024	78177	101-262-719-000	SHORT/LONG TERM DISABILITY	17.17
08/24	08/05/2024	78177	101-253-719-000	SHORT/LONG TERM DISABILITY	78.86
08/24	08/05/2024	78177	101-260-719-000	SHORT/LONG TERM DISABILITY	68.16
08/24	08/05/2024	78177	101-265-719-000	SHORT/LONG TERM DISABILITY	46.41
08/24	08/05/2024	78177	101-301-719-000	SHORT/LONG TERM DISABILITY	555.27
08/24	08/05/2024	78177	101-371-719-000	SHORT/LONG TERM DISABILITY	20.88
08/24	08/05/2024	78177	591-536-717-000	LIFE INSURANCE	1.20
08/24	08/05/2024	78177	591-540-717-000	LIFE INSURANCE	32.32
08/24	08/05/2024	78177	596-560-717-000	LIFE INSURANCE	12.37
08/24	08/05/2024	78177	596-521-717-000	LIFE INSURANCE	2.39
08/24	08/05/2024	78177	661-575-717-000	LIFE INSURANCE	6.68
08/24	08/05/2024	78177	101-172-719-000	SHORT/LONG TERM DISABILITY	54.14
08/24	08/05/2024	78177	216-336-717-000	LIFE INSURANCE	18.75
08/24	08/05/2024	78177	590-560-717-000	LIFE INSURANCE	44.29
08/24	08/05/2024	78177	590-536-717-000	LIFE INSURANCE	1.20
08/24	08/05/2024	78177	590-540-717-000	LIFE INSURANCE	84.45
08/24	08/05/2024	78177	590-545-717-000	LIFE INSURANCE	7.18
08/24	08/05/2024	78177	591-560-717-000	LIFE INSURANCE	25.34
08/24	08/05/2024	78177	203-463-717-000	LIFE INSURANCE	7.18
08/24	08/05/2024	78177	203-483-717-000	LIFE INSURANCE	8.08
08/24	08/05/2024	78177	204-442-717-000	LIFE INSURANCE	3.59
Total COMPANION LIFE INSURANCE CO.:					2,388.73

**CONSUMERS ENERGY**

07/24	07/29/2024	800100	591-540-921-000	GAS (UTILITY)	383.54
07/24	07/29/2024	800100	591-540-921-000	GAS (UTILITY)	16.81
07/24	07/29/2024	800100	101-265-921-000	GAS	139.46
07/24	07/29/2024	800100	590-540-921-000	GAS (Consumers Energy)	718.84



GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
07/24	07/29/2024	800100	101-265-921-000	GAS	140.13
07/24	07/29/2024	800100	591-540-921-000	GAS (UTILITY)	16.00
07/24	07/29/2024	800100	591-540-921-000	GAS (UTILITY)	98.13
07/24	07/29/2024	800100	248-728-921-000	GAS	16.00
Total CONSUMERS ENERGY:					1,528.91
<b>DJ's PORTABLE TOILET RENTALS, LLC</b>					
08/24	08/05/2024	78178	101-751-801-000	CONTRACTED SERVICES	215.00
08/24	08/05/2024	78178	101-751-801-000	CONTRACTED SERVICES	120.00
08/24	08/05/2024	78178	101-751-801-000	CONTRACTED SERVICES	335.00
08/24	08/05/2024	78178	101-751-801-000	CONTRACTED SERVICES	215.00
Total DJ's PORTABLE TOILET RENTALS, LLC:					885.00
<b>DTE ENERGY</b>					
07/24	07/26/2024	800099	590-540-920-000	ELECTRIC	7,693.84
07/24	07/26/2024	800099	101-441-926-000	STREET LIGHTS - ELECTRIC	5,153.69
07/24	07/26/2024	800099	101-441-926-000	STREET LIGHTS - ELECTRIC	106.03
07/24	07/26/2024	800099	101-441-926-000	STREET LIGHTS - ELECTRIC	145.58
07/24	07/26/2024	800099	590-545-920-000	ELECTRIC - LIFT STATIONS	268.61
07/24	07/26/2024	800099	591-540-920-000	ELECTRIC - WELLHOUSES	607.69
07/24	07/26/2024	800099	590-545-920-000	ELECTRIC - LIFT STATIONS	79.83
07/24	07/26/2024	800099	590-545-920-000	ELECTRIC - LIFT STATIONS	42.30
07/24	07/26/2024	800099	590-545-920-000	ELECTRIC - LIFT STATIONS	102.02
07/24	07/26/2024	800099	590-545-920-000	ELECTRIC - LIFT STATIONS	25.03
07/24	07/26/2024	800099	101-265-920-000	ELECTRIC	1,500.74
07/24	07/26/2024	800099	101-703-920-000	ELECTRIC	17.63
07/24	07/26/2024	800099	101-441-926-000	STREET LIGHTS - ELECTRIC	18.71
07/24	07/26/2024	800099	101-265-920-000	ELECTRIC	707.07
07/24	07/26/2024	800099	590-545-920-000	ELECTRIC - LIFT STATIONS	63.03
07/24	07/26/2024	800099	101-751-920-000	ELECTRIC	17.63
07/24	07/26/2024	800099	101-751-920-000	ELECTRIC	18.13
07/24	07/26/2024	800099	591-540-920-000	ELECTRIC - WELLHOUSES	719.70
07/24	07/26/2024	800099	101-441-926-000	STREET LIGHTS - ELECTRIC	18.87
07/24	07/26/2024	800099	101-754-920-000	ELECTRIC	38.51
07/24	07/26/2024	800099	204-444-920-000	ELECTRIC - PARKING LOTS	35.91
07/24	07/26/2024	800099	590-545-920-000	ELECTRIC - LIFT STATIONS	101.18
07/24	07/26/2024	800099	590-545-920-000	ELECTRIC - LIFT STATIONS	34.61
07/24	07/26/2024	800099	591-540-920-000	ELECTRIC - WELLHOUSES	598.88
07/24	07/26/2024	800099	590-545-920-000	ELECTRIC - LIFT STATIONS	99.56
07/24	07/26/2024	800099	590-545-920-000	ELECTRIC - LIFT STATIONS	27.05
07/24	07/26/2024	800099	101-751-920-000	ELECTRIC	109.18
07/24	07/26/2024	800099	204-444-920-000	ELECTRIC - PARKING LOTS	59.44
07/24	07/26/2024	800099	101-751-920-000	ELECTRIC	61.40
07/24	07/26/2024	800099	101-441-926-000	STREET LIGHTS - ELECTRIC	104.17
07/24	07/26/2024	800099	591-540-920-000	ELECTRIC - WELLHOUSES	8,117.28
07/24	07/26/2024	800099	204-444-920-000	ELECTRIC - PARKING LOTS	62.23
07/24	07/26/2024	800099	248-728-920-000	ELECTRIC	102.33
07/24	07/26/2024	800099	101-753-920-000	ELECTRIC	137.61
07/24	07/26/2024	800099	101-703-920-000	ELECTRIC	30.28
07/24	07/26/2024	800099	248-728-920-000	ELECTRIC	125.46

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
07/24	07/26/2024	800099	590-545-920-000	ELECTRIC - LIFT STATIONS	291.02
Total DTE ENERGY:					27,442.23
<b>FARM DEPOT</b>					
08/24	08/05/2024	78179	661-575-776-000	MAINTENANCE SUPPLIES	149.21
Total FARM DEPOT:					149.21
<b>FOSTER, SWIFT, COLLINS &amp; SMITH, PC</b>					
08/24	08/05/2024	78180	101-260-801-000	CONTRACTED SERVICES	1,600.00
08/24	08/05/2024	78180	101-101-801-000	CONTRACTED SERVICES	575.00
08/24	08/05/2024	78180	101-172-801-000	CONTRACTED SERVICES	1,200.00
Total FOSTER, SWIFT, COLLINS & SMITH, PC:					3,375.00
<b>GAMBLES DO IT BEST HARDWARE</b>					
08/24	08/05/2024	78181	101-265-776-000	O&M SUPPLIES	29.96
08/24	08/05/2024	78181	101-265-776-000	O&M SUPPLIES	34.76
08/24	08/05/2024	78181	101-265-776-000	O&M SUPPLIES	13.47-
08/24	08/05/2024	78181	101-265-776-000	O&M SUPPLIES	674.97-
08/24	08/05/2024	78181	101-265-776-000	O&M SUPPLIES	4.49
08/24	08/05/2024	78181	591-540-776-000	O&M SUPPLIES	21.08
08/24	08/05/2024	78181	101-265-776-000	O&M SUPPLIES	20.91
08/24	08/05/2024	78181	101-265-776-000	O&M SUPPLIES	50.98
08/24	08/05/2024	78181	101-265-776-000	O&M SUPPLIES	123.94
08/24	08/05/2024	78181	591-540-776-000	O&M SUPPLIES	39.99
08/24	08/05/2024	78181	591-540-776-000	O&M SUPPLIES	235.90
08/24	08/05/2024	78181	101-265-776-000	O&M SUPPLIES	235.89
08/24	08/05/2024	78181	101-265-776-000	O&M SUPPLIES	232.13
08/24	08/05/2024	78181	101-265-776-000	O&M SUPPLIES	128.40
Total GAMBLES DO IT BEST HARDWARE:					469.99
<b>GRAINGER</b>					
08/24	08/05/2024	78182	590-540-776-000	OM&R SUPPLIES NORMAL	319.05
Total GRAINGER:					319.05
<b>GREAT LAKES LAND MANAGEMENT</b>					
08/24	08/05/2024	78183	101-371-956-000	MISC/CONTINGENCY	775.00
08/24	08/05/2024	78183	101-371-956-000	MISC/CONTINGENCY	1,360.00
08/24	08/05/2024	78183	248-728-801-000	DDA CONTRACTED SERVICES	1,925.00
08/24	08/05/2024	78183	101-265-801-000	CONTRACTED SERVICES	1,292.50
08/24	08/05/2024	78183	101-751-801-000	CONTRACTED SERVICES	1,645.00
08/24	08/05/2024	78183	101-754-801-000	CONTRACTED SERVICES	1,468.75
08/24	08/05/2024	78183	101-753-801-000	CONTRACTED SERVICES	1,468.75
Total GREAT LAKES LAND MANAGEMENT:					9,935.00
<b>HILLS &amp; DALES GENERAL HOSPITAL</b>					
08/24	08/05/2024	78184	101-441-801-000	CONTRACTED SERVICES	98.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total HILLS & DALES GENERAL HOSPITAL:					98.00
<b>HIRSCHMAN OIL SUPPLY INC</b>					
08/24	08/05/2024	78185	661-575-860-000	GAS/OIL	730.49
08/24	08/05/2024	78185	661-575-860-000	GAS/OIL	956.16
Total HIRSCHMAN OIL SUPPLY INC:					1,686.65
<b>IACP</b>					
08/24	08/05/2024	78186	101-301-750-000	POLICE TECHNOLOGY	275.00
Total IACP:					275.00
<b>J.E. JOHNSON INC</b>					
08/24	08/05/2024	78187	101-265-801-000	CONTRACTED SERVICES	200.00
Total J.E. JOHNSON INC:					200.00
<b>JOHN DEERE FINANCIAL</b>					
08/24	08/05/2024	78188	661-575-776-000	MAINTENANCE SUPPLIES	20.47
08/24	08/05/2024	78188	661-575-776-000	MAINTENANCE SUPPLIES	650.33
Total JOHN DEERE FINANCIAL:					670.80
<b>KAPPEN MULCH</b>					
08/24	08/05/2024	78189	101-441-776-001	O&M SUPPLIES	330.00
08/24	08/05/2024	78189	101-441-776-001	O&M SUPPLIES	396.00
08/24	08/05/2024	78189	101-441-776-001	O&M SUPPLIES	330.00
Total KAPPEN MULCH:					1,056.00
<b>KAPPEN TREE SERVICE</b>					
08/24	08/05/2024	78190	101-751-801-000	CONTRACTED SERVICES	875.00
Total KAPPEN TREE SERVICE:					875.00
<b>KEN MARTIN ELECTRIC, INC</b>					
08/24	08/05/2024	78191	101-751-801-000	CONTRACTED SERVICES	1,368.40
Total KEN MARTIN ELECTRIC, INC:					1,368.40
<b>KRISTAL'S HELPING HAND LLC</b>					
08/24	08/05/2024	78192	101-441-801-002	CONTRACTED SERV - JANITORIAL	138.34
08/24	08/05/2024	78192	216-336-801-002	CONTRACTED SERV - JANITORIAL	54.14
08/24	08/05/2024	78192	101-301-801-002	CONTRACTED SERV - JANITORIAL	108.34
08/24	08/05/2024	78192	101-260-801-002	CONTRACTED SERV - JANITORIAL	100.28
08/24	08/05/2024	78192	101-253-801-002	CONTRACTED SERV - JANITORIAL	100.28
08/24	08/05/2024	78192	101-172-801-002	CONTRACTED SERV - JANITORIAL	100.28
08/24	08/05/2024	78192	590-540-801-002	CONTRACTED SERV - JANITORIAL	108.34
08/24	08/05/2024	78192	101-441-801-002	CONTRACTED SERV - JANITORIAL	138.34
08/24	08/05/2024	78192	216-336-801-002	CONTRACTED SERV - JANITORIAL	54.14

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
08/24	08/05/2024	78192	101-301-801-002	CONTRACTED SERV - JANITORIAL	108.34
08/24	08/05/2024	78192	101-260-801-002	CONTRACTED SERV - JANITORIAL	100.28
08/24	08/05/2024	78192	101-172-801-002	CONTRACTED SERV - JANITORIAL	100.28
08/24	08/05/2024	78192	101-253-801-002	CONTRACTED SERV - JANITORIAL	100.28
08/24	08/05/2024	78192	590-540-801-002	CONTRACTED SERV - JANITORIAL	108.34
Total KRISTAL'S HELPING HAND LLC:					1,420.00
<b>LEE MURDOCK</b>					
08/24	08/05/2024	78193	101-751-958-000	MUSIC IN THE PARK - GRANT	500.00
Total LEE MURDOCK:					500.00
<b>MAGLOCLLEN</b>					
08/24	08/05/2024	78194	101-301-960-000	EDUCATION & TRAINING, DUES	400.00
Total MAGLOCLLEN:					400.00
<b>MARLETTE ROOFING CO.</b>					
08/24	08/05/2024	78195	101-265-970-004	CAPITAL OUTLAY - ARPA FUNDS	164,095.00
08/24	08/05/2024	78195	101-265-970-003	CAPITAL OUTLAY - DPW GARAGE	26,395.00
Total MARLETTE ROOFING CO.:					190,490.00
<b>MCLAREN CARO REGION</b>					
08/24	08/05/2024	78196	101-301-801-000	CONTRACTED SERVICES	30.95
08/24	08/05/2024	78196	101-301-801-000	CONTRACTED SERVICES	30.95
Total MCLAREN CARO REGION:					61.90
<b>Meritage Management LLC</b>					
08/24	08/05/2024	78212	101-000-675-000	MISC INCOME	1,075.86
Total Meritage Management LLC:					1,075.86
<b>MESSA</b>					
08/24	08/05/2024	78197	202-463-716-000	HOSPITALIZATION INSURANCE	358.36
08/24	08/05/2024	78197	202-483-716-000	HOSPITALIZATION INSURANCE	356.18
08/24	08/05/2024	78197	101-172-716-000	HOSPITALIZATION INSURANCE	488.79
08/24	08/05/2024	78197	101-262-716-000	HOSPITALIZATION INSURANCE	255.62
08/24	08/05/2024	78197	101-253-716-000	HOSPITALIZATION INSURANCE	892.55
08/24	08/05/2024	78197	101-260-716-000	HOSPITALIZATION INSURANCE	930.20
08/24	08/05/2024	78197	101-265-716-000	HOSPITALIZATION INSURANCE	860.07
08/24	08/05/2024	78197	101-301-716-000	HOSPITALIZATION INSURANCE	8,722.76
08/24	08/05/2024	78197	591-536-716-000	HOSPITALIZATION INSURANCE	71.67
08/24	08/05/2024	78197	591-540-716-000	HOSPITALIZATION INSURANCE	1,935.16
08/24	08/05/2024	78197	596-560-716-000	HOSPITALIZATION INSURANCE	443.01
08/24	08/05/2024	78197	596-521-716-000	HOSPITALIZATION INSURANCE	143.35
08/24	08/05/2024	78197	661-575-716-000	HOSPITALIZATION INSURANCE	500.70
08/24	08/05/2024	78197	101-000-231-006	HEALTH INSURANCE WITHHOLDING	6,961.07
08/24	08/05/2024	78197	216-336-716-000	HOSPITALIZATION INSURANCE	199.88
08/24	08/05/2024	78197	590-560-716-000	HOSPITALIZATION INSURANCE	3,111.51

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
08/24	08/05/2024	78197	590-536-716-000	HOSPITALIZATION INSURANCE	71.67
08/24	08/05/2024	78197	590-540-716-000	HOSPITALIZATION INSURANCE	2,120.27
08/24	08/05/2024	78197	590-545-716-000	HOSPITALIZATION INSURANCE	501.71
08/24	08/05/2024	78197	591-560-716-000	HOSPITALIZATION INSURANCE	1,316.30
08/24	08/05/2024	78197	203-463-716-000	HOSPITALIZATION INSURANCE	430.04
08/24	08/05/2024	78197	203-483-716-000	HOSPITALIZATION INSURANCE	356.18
08/24	08/05/2024	78197	204-442-716-000	HOSPITALIZATION INSURANCE	215.02
08/24	08/05/2024	78197	204-483-716-000	HOSPITALIZATION INSURANCE	180.62
08/24	08/05/2024	78197	248-441-716-000	HOSPITALIZATION INSURANCE	71.67
08/24	08/05/2024	78197	248-728-716-000	HOSPITALIZATION INSURANCE	51.12
08/24	08/05/2024	78197	101-371-716-000	HOSPITALIZATION INSURANCE	74.38
08/24	08/05/2024	78197	101-702-716-000	HOSPITALIZATION INSURANCE	99.98
08/24	08/05/2024	78197	101-441-716-000	HOSPITALIZATION INSURANCE	2,942.09
08/24	08/05/2024	78197	101-751-716-000	HOSPITALIZATION INSURANCE	143.35
Total MESSA:					34,805.28
<b>MICHIGAN DIVERSIFIED SERVICES LLC</b>					
08/24	08/05/2024	78198	203-463-801-000	CONTRACTED SERVICES	480.00
Total MICHIGAN DIVERSIFIED SERVICES LLC:					480.00
<b>MOORE MOTOR SALES</b>					
08/24	08/05/2024	78199	216-336-930-000	REPAIRS - EQUIPMENT	12,037.34
08/24	08/05/2024	78199	216-336-930-000	REPAIRS - EQUIPMENT	62.90
08/24	08/05/2024	78199	661-575-930-000	CONTRACTED REPAIRS	283.09
08/24	08/05/2024	78199	661-575-930-000	CONTRACTED REPAIRS	65.20
08/24	08/05/2024	78199	661-575-776-000	MAINTENANCE SUPPLIES	66.64
08/24	08/05/2024	78199	661-575-776-000	MAINTENANCE SUPPLIES	52.54
08/24	08/05/2024	78199	661-575-776-000	MAINTENANCE SUPPLIES	84.03
Total MOORE MOTOR SALES:					12,651.74
<b>OAKLAND COUNTY</b>					
08/24	08/05/2024	78200	101-301-750-000	POLICE TECHNOLOGY	1,781.50
Total OAKLAND COUNTY:					1,781.50
<b>PREMIER AERIAL &amp; FLEET INSPECT</b>					
07/24	07/23/2024	47319	661-575-970-000	CAPITAL OUTLAY	29,000.00- V
Total PREMIER AERIAL & FLEET INSPECT:					29,000.00-
<b>RASMUSSEN TRUCKING SERVICE CENTER LLC</b>					
08/24	08/05/2024	78201	661-575-930-000	CONTRACTED REPAIRS	659.18
Total RASMUSSEN TRUCKING SERVICE CENTER LLC:					659.18
<b>ROWE PROFESSIONAL SVS COMP.</b>					
08/24	08/05/2024	78202	101-265-970-002	CAPITAL OUTLAY MUNICIPAL BLDG	3,127.50

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total ROWE PROFESSIONAL SVS COMP.:					3,127.50
<b>SAGINAW VALLEY STATE UNIVERSITY</b>					
08/24	08/05/2024	78203	101-172-960-000	EDUCATION AND TRAINING	995.00
Total SAGINAW VALLEY STATE UNIVERSITY:					995.00
<b>STATE OF MICHIGAN</b>					
08/24	08/05/2024	78204	101-000-675-000	MISC INCOME	825.17
Total STATE OF MICHIGAN:					825.17
<b>STEPHENS TIRE SERVICE</b>					
08/24	08/05/2024	78205	661-575-776-000	MAINTENANCE SUPPLIES	293.00
Total STEPHENS TIRE SERVICE:					293.00
<b>SUB-AQUATICS, INC.</b>					
08/24	08/05/2024	78206	216-336-930-000	REPAIRS - EQUIPMENT	680.35
08/24	08/05/2024	78206	216-336-930-000	REPAIRS - EQUIPMENT	498.73
Total SUB-AQUATICS, INC.:					1,179.08
<b>TOM KRAUSE</b>					
08/24	08/05/2024	78207	101-751-958-000	MUSIC IN THE PARK - GRANT	400.00
Total TOM KRAUSE:					400.00
<b>TRACE ANALYTICAL LABORATORIES, INC</b>					
08/24	08/05/2024	78208	591-540-777-001	WATER TESTING	43.50
08/24	08/05/2024	78208	591-540-777-001	WATER TESTING	43.50
Total TRACE ANALYTICAL LABORATORIES, INC:					87.00
<b>TROY'S AUTO GLASS</b>					
08/24	08/05/2024	78209	661-575-930-000	CONTRACTED REPAIRS	285.00
08/24	08/05/2024	78209	661-575-930-000	CONTRACTED REPAIRS	285.00
Total TROY'S AUTO GLASS:					570.00
<b>TUSCOLA COUNTY</b>					
08/24	08/05/2024	78210	101-257-801-000	CONTRACTED SERVICES	2,434.25
08/24	08/05/2024	78211	101-000-675-000	MISC INCOME	425.00
Total TUSCOLA COUNTY:					2,859.25
<b>TUSCOLA COUNTY TREASURER</b>					
07/24	07/29/2024	78167	101-000-222-000	DUE TO CTY - COUNTY OPERATING	32,628.80
07/24	07/29/2024	78167	101-000-228-001	DUE TO CTY - STATE EDUCATION	50,017.96
08/24	08/05/2024	78213	101-253-801-000	CONTRACTED SERVICES	1,175.95

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total TUSCOLA COUNTY TREASURER:					83,822.71
<b>UNIFIRST CORPORATION</b>					
08/24	08/05/2024	78214	101-265-776-000	O&M SUPPLIES	18.45
08/24	08/05/2024	78214	216-336-740-000	OPERATING SUPPLIES	23.75
08/24	08/05/2024	78214	590-540-776-000	OM&R SUPPLIES NORMAL	21.64
08/24	08/05/2024	78214	101-265-776-000	O&M SUPPLIES	19.00
08/24	08/05/2024	78214	101-265-776-000	O&M SUPPLIES	23.00
Total UNIFIRST CORPORATION:					105.84
<b>USA BLUEBOOK</b>					
07/24	07/17/2024	47333	591-540-776-000	O&M SUPPLIES	147.90- V
07/24	07/17/2024	47333	590-540-776-001	LAB SUPPLIES	1,689.02- V
07/24	07/17/2024	47333	590-545-776-001	CHEMICAL SUPPLIES LIFT STATION	867.70- V
07/24	07/17/2024	47333	590-545-776-001	CHEMICAL SUPPLIES LIFT STATION	424.61- V
07/24	07/17/2024	47342	590-540-776-001	LAB SUPPLIES	1,689.02
07/24	07/17/2024	47342	590-545-776-001	CHEMICAL SUPPLIES LIFT STATION	867.70
07/24	07/17/2024	47342	590-545-776-001	CHEMICAL SUPPLIES LIFT STATION	424.61
08/24	08/05/2024	78215	590-540-776-001	LAB SUPPLIES	2,049.78
08/24	08/05/2024	78215	590-540-776-001	LAB SUPPLIES	1,422.59
08/24	08/05/2024	78215	590-540-776-001	LAB SUPPLIES	2,320.08
08/24	08/05/2024	78215	590-540-776-001	LAB SUPPLIES	42.00
08/24	08/05/2024	78215	590-540-776-001	LAB SUPPLIES	350.55
08/24	08/05/2024	78215	590-540-776-001	LAB SUPPLIES	55.40
Total USA BLUEBOOK:					6,092.50
<b>WATER SOLUTIONS UNLIMITED</b>					
08/24	08/05/2024	78216	591-540-776-000	O&M SUPPLIES	5,055.20
Total WATER SOLUTIONS UNLIMITED:					5,055.20
<b>WILKINSON SOLUTIONS, LLC</b>					
08/24	08/05/2024	78217	203-463-776-000	O&M SUPPLIES	600.00
08/24	08/05/2024	78217	101-265-801-000	CONTRACTED SERVICES	600.00
Total WILKINSON SOLUTIONS, LLC:					1,200.00
Grand Totals:					384,101.40





July 5, 2024

**Michigan Municipal League Annual Meeting Notice**(Please present at the next Council, Commission or Board Meeting)

Dear Official:

The Michigan Municipal League Annual Convention will be held on Mackinac Island, September 11-13, 2024. The League's "**Annual Meeting**" is scheduled for 4:30 pm on Wednesday, September 11 in the Terrace at the Grand Hotel. The meeting will be held for the following purposes:

1. Election of Trustees. To elect five members of the Board of Trustees for terms of four years each (see #1 on page 2).
2. Policy. A) **To vote on the Core Legislative Principles document.**

In regard to the proposed League Core Legislative Principles, the document is available on the League website at <https://mml.org/resources-research/delegate/>. If you would like to receive a copy of the proposed principles by fax, please call Monica Drukis at the League at 800-653-2483.

**B) If the League Board of Trustees has presented any resolutions to the membership, they also will be voted on.** (See #2 on page 2.)

In regard to resolutions, member municipalities planning on submitting resolutions for consideration by the League Trustees are reminded that under the Bylaws, they must be submitted to the Trustees for their review by **August 11, 2024.**

3. Other Business. To transact such other business as may properly come before the meeting.

**Designation of Voting Delegates**

Pursuant to the provisions of the League Bylaws, you are requested to designate by action of your governing body one of your officials who will be in attendance at the Convention as your official representative to cast the vote of the municipality at the Annual Meeting, and, if possible, to designate one other official to serve as alternate. Please submit this information through the League website by visiting <https://mml.org/resources-research/delegate/> **no later than August 11, 2024.**

We love where you live.



Regarding the designation of an official representative of the member to the annual meeting, please note the following section of the League Bylaws:

“Section 4.4 - Votes of Members. Each member shall be equally privileged with all other members in its voice and vote in the election of officers and upon any proposition presented for discussion or decision at any meeting of the members. Honorary Members shall be entitled to participate in the discussion of any question, but such members shall not be entitled to vote. The vote of each member shall be cast by its official representative attending the meeting at which an election of officers or a decision on any proposition shall take place. Each member shall, by action of its governing body prior to the annual meeting or any special meeting, appoint one official of such member as its principal official representative to cast the vote of the member at such meeting, and may appoint one official as its alternate official representative to serve in the absence or inability to act of the principal representative.”

#### 1. Election of Trustees

Regarding election of Trustees, under Section 5.3 of the League Bylaws, five members of the Board of Trustees will be elected at the annual meeting for a term of four years. The regulations of the Board of Trustees require the Nominations Committee to complete its recommendations and post the names of the nominees for the Board of Trustees on a board at the registration desk at least four hours before the hour of the business meeting.

#### 2. Statements of Policy and Resolutions

Regarding consideration of resolutions and statements of policy, under Section 4.5 of the League Bylaws, the Board of Trustees acts as the Resolutions Committee, and “no resolution or motion, except procedural and incidental matters having to do with business properly before the annual meeting or pertaining to the conduct of the meeting, shall be considered at the annual meeting unless it is either (1) submitted to the meeting by the Board of Trustees, or (2) submitted in writing to the Board of Trustees by resolution of the governing body of a member at least thirty (30) days preceding the date of the annual meeting.” Thus, the deadline this year for the League to receive resolutions is **August 11, 2024**. Please submit resolutions to the attention of Daniel P. Gilmartin, Executive Director/CEO at 1675 Green Rd., Ann Arbor, MI 48105. **Any resolution submitted by a member municipality will go to the League Board of Trustees, serving as the resolutions committee under the Bylaws, which may present it to the membership at the Annual Meeting or refer it to the appropriate policy committee for additional action.**

Further, “Every proposed resolution submitted to the Board of Trustees by a member shall be stated in clear and concise language and shall be accompanied by a statement setting forth the reasons for recommending the proposed resolution. The Board shall consider the proposal at a Board meeting prior to the next annual meeting and, after consideration, shall make a recommendation as to the advisability of adopting each such resolution or a modification thereof.

We love where you live.



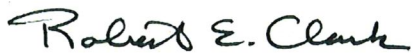


### 3. Posting of Proposed Resolutions and Core Legislative Principles

The proposed Michigan Municipal League Core Legislative Principles and any new proposed Resolutions recommended by the Board of Trustees for adoption by the membership will be available on the League website, or at the League registration desk to permit governing bodies of member communities to have an opportunity to review such proposals and delegate to their voting representative the responsibility for expressing the official point of view of the member at the Annual Meeting.

The Board of Trustees will meet on Tuesday, September 10, 2024, at the Grand Hotel for the purpose of considering such other matters as may be requested by the membership, in addition to other agenda items.

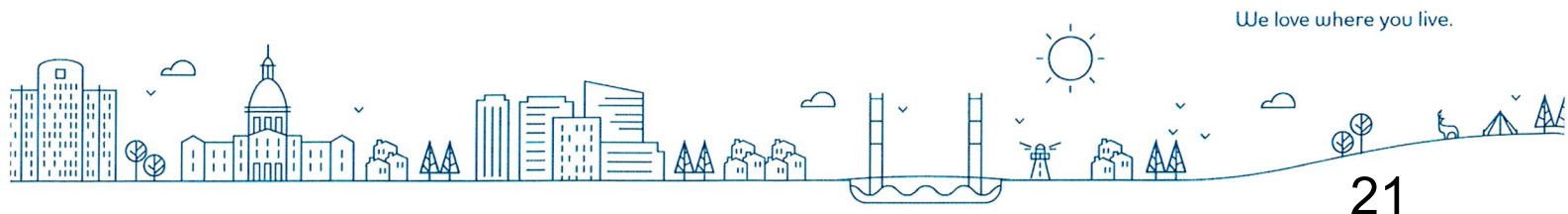
Sincerely,



Robert E. Clark  
President  
Mayor, City of Monroe



Daniel P. Gilmartin  
Executive Director & CEO



# CITY OF CARO

CITY MANAGER  
SCOTT R. CZASAK  
CITY CLERK  
RITA PAPP  
CITY TREASURER  
TAMMY RIES  
CITY ATTORNEY  
LAURA GENOVICH

317 South State Street  
Caro MI 48723  
Phone 989-673-2226  
Fax 989-673-7310  
Website [www.carocity.net](http://www.carocity.net)

MAYOR  
KAREN SNIDER  
CITY COUNCIL  
EMILY CAMPBELL  
GREG HUTCHISON  
PAMELA ISELER  
CHARLOTTE KISH  
DOREEN OEDY  
JILL WHITE

## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, July 31, 2024  
RE: Agenda Item – DPW Parking Lot Bids

Members of the Caro City Council,

As you may know, during the budget process one of the projects budgeted was to complete the paving of the ½ of the DPW parking lot which was not paved last year. As such, in consultation with DPW Superintendent Reese bid specifications were developed to complete the north half of the pavement using mostly asphalt, but concrete in certain areas. Bidders had the option to bid for the whole job, or for either material area specifically.

As such, the project was placed out for bids per policy, i.e., in The Advertiser, the City of Caro website and Facebook page. Also, this was placed by the City on BidNet, an online bid site for those seeking bids. The following two bids were received:

Bidder	Location	Concrete and/or Asphalt	Bid Amount
Eastern Asphalt	Flint, MI	Asphalt Only	\$138,936.10
Dale Rieck Masonry LLC	Caro, MI	Concrete Only	\$24,000.00

As you can see, we only had one bidder for each aspect of the job, however, both bidders are known to the City, as Eastern Asphalt completed the first half of the DPW parking lot last year, and Dale Rieck Masonry LLC is a regular contractor for the City. As this project was budgeted at \$150,000.00 and the two bidders come in at a combined total of \$162,936.10 it is within range of the budgeted amount and both contractors confirm the project would be complete before the end of the calendar year. Given the desire to have the project done this year and both bidders being known entities to the City it is recommended to hire both contractors at the bid amount for their portions of the project. Although the bids are approximately \$12,000 higher than budgeted as this project is included in the budget line with the old PD building parking lot project a budget adjustment is not required at this time depending on the cost of that project.

Options for motions are:

1. Motion to hire Eastern Asphalt to complete the asphalt portion of the DPW parking lot project for the bid amount of \$138,936.10 and Dale Rieck Masonry LLC to complete the concrete portion of the DPW parking lot project for the bid amount of \$24,000.00 and instruct the City Manager to sign all documents necessary to complete the project.
2. Motion to hire one of the two bidders for their portion of the project, instruct the City Manager to sign all documents necessary for that portion of the project and rebid the other portion.
3. Instruct the City Manager to rebid the entire project.
4. Postpone for further consideration and discussion.
5. Take no action.



G-5172 N. Dort Hwy.  
Flint, MI 48505  
(810) 787-5500 (810) 787-8222

Project: DPW PAVEMENT - CITY OF CARO  
Job Address: 741 S. Hooper St., Caro, MI  
Client: City of Caro  
Client Contact: Scott Csazak, City Manager  
Billing Address: 317 S. State St.  
(if not same as above) Caro, MI. 48723  
Phone #: (989) 673-7671  
E-mail: sczasak@carocity.net

July 29, 2024

Line item cost breakdown:		Qty:	Unit:	Unit Prices:		Total:
Scope of Work						
1	Excavation of existing & installation of stone base behind gate * AB cross section to be 8" * This will be the unit price for any undercutting as well.	100	SY	\$ 83.03	\$	8,303.00
2	Mill existing asphalt * Mill existing asphalt a depth of 6"	2,210	SY	\$ 7.42	\$	16,398.20
3	Installation of HMA Base course * Asphalt cross section to be 2.0" of MDOT 3C	2,210	SY	\$ 16.53	\$	36,531.30
4	Installation of new HMA leveling course * Asphalt cross section to be 2.0" of MDOT 3C	2,210	SY	\$ 17.14	\$	37,879.40
5	Installation of new asphalt wearing course * Asphalt cross section to be 2.0" of MDOT 13A	2,210	SY	\$ 18.02	\$	39,824.20
6	Pavement Marking * As per original layout	1	LS	\$ -		Excluded
Total Job:				\$		138,936.10

**\* Job is based on completing project in 1 continuous phase unless noted.**

**\* This Proposal is good for 30 days after date of submission. Supplier requires us to sign quote on asphalt within 30 days to hold their prices.**

Non Job Specific Exclusions: Alligator cracks, designed contraction or expansion joints. Concrete repair or remediation. Excavation or replacement of base course or sub-base material unless noted. Engineering, removal or relocation of any existing utilities, permits & fees (except those listed), hazardous materials, gas utilities, phone utilities, cable, temporary utilities, backwater valves, meters, retaining/screen walls and/or excavation/backfill of retaining walls, weed or vegetation removal, export of any fill material unless noted, landscaping, slope re-vegetation, fence, wall or barricade removal, Local municipality ROW permit, landscape pathway, seal All items of work required to complete the sitework on this project which are not specifically included in this proposal, are excluded

Respectfully Submitted,

Accepted by;

Date:

*Tod L. Molesworth*

Tod L. Molesworth, Estimator  
Office: 810-787-5500  
Cell: 810-357-3457  
Email: tod@easternasphalt.com

**CITY OF CARO  
ASPHALT AND CONCRETE REPLACEMENT AT DPW  
FACILITY  
WORK AGREEMENT**

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 202\_, between the City of Caro, Michigan, a Michigan municipal corporation, of 317 South State Street, Caro, Michigan 48723, hereafter referred to as "City" and DALE RIECK MASONRY of 3040 W. GULFORD RD, CARO MI 48723, hereinafter referred to as "Contractor," for the considerations stated herein, agree as follows:

1. The Contractor agrees to perform specified services in accordance with the Invitation to Bid, Specifications and Exhibits attached hereto and incorporated herein by reference.
2. The City shall pay to the Contractor, and the Contractor shall accept as full payment for the performance of this work, subject to any additions or deductions provided for, the contracted price of Twenty-Four thousand (dollars) and 00/100 (cents); (\$ 24,000. - ). Such payment shall be made within thirty (30) days of completion and acceptance of work performed.
3. It is understood that the Invitation to Bid, Specifications, Work, Bid Proposal and all Addenda prepared for this project are all essential documents of this contract and are incorporated as a part of this agreement by reference.
4. This agreement shall be binding upon the personal representatives, successors and assigns of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this document the day and year first above written.

CITY OF CARO, a Michigan Municipal Corporation

By: \_\_\_\_\_  
(City Signature)

Its: \_\_\_\_\_

\_\_\_\_\_  
(Name - printed or typed)

\_\_\_\_\_  
(date)

CONTRACTOR

By: [Signature]  
(Signature of authorized officer)

Its: OWNER

DALE RIECK  
(Contractor's name - printed or typed)

Dale Rieck Masonry LLC  
(Company Name)

July 29<sup>th</sup> 24  
(date)



# CITY OF CARO

CITY MANAGER  
SCOTT R. CZASAK  
CITY CLERK  
RITA PAPP  
CITY TREASURER  
TAMMY RIES  
CITY ATTORNEY  
LAURA GENOVICH

317 South State Street  
Caro MI 48723  
Phone 989-673-2226  
Fax 989-673-7310  
Website [www.carocity.net](http://www.carocity.net)

MAYOR  
KAREN SNIDER  
CITY COUNCIL  
EMILY CAMPBELL  
GREGORY HUTCHISON  
PAMELA ISELER  
CHARLOTTE KISH  
DOREEN OEDY  
JILL WHITE

## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, July 31, 2024  
RE: Agenda Item – Request for Referral for Ordinance Review – Rental Unit Inspections

---

Members of the Caro City Council,

As you may know, there has been a marked increase in the number of rental properties here in the City, and with them come the increased risk of landlords who do not see to the upkeep of rental properties as desired levels. As such, during the budget process the idea of a rental property inspection ordinance was discussed as part of the revenue generation due to a rental registration system being part of the proposal.

Currently, the Ordinance which speaks to this issue is Chapter 6 – Buildings and Building Regulations, Article III, Division 1 – Generally, Section 6-64 which states “No owner shall occupy, let or rent to any person a vacant dwelling unit unless it is safe, clean and fit for human occupancy, pursuant to section 6-315.” While this requirement exists, the addition of an annual health and safety inspection system would ensure compliance with this ordinance, while increasing the desirability of the housing stock in the City.

Therefore, I am asking this issue to be referred to the Policy Committee for review and to develop a possible change in the ordinance. In my experience, a common requirement is for rental units to register with the City for a nominal fee, and inspections could be carried out either by City staff, or using an outside vendor, usually once every 1-2 years, however the Committee can review relevant ordinances and recommend concepts to the City Attorney for the drafting of legal language.

The next 3-week Council cycle to allow for the required publication requirements under state law and for the procedure for ordinance adoption called for in the City Charter is between September 16 and October 7, which should give enough time for review and drafting of language to have this heard at that time as to be implemented the end of the year so in 2025 we can begin the registrations and inspections.

Options for motions are:

1. Motion to refer the development of a rental unit inspection ordinance to the Policy Committee.
2. Motion to refer the development of a rental unit inspection ordinance to another body.
3. Postpone for further consideration and discussion.
4. Take no action.



# CITY OF CARO

CITY MANAGER  
SCOTT R. CZASAK  
CITY CLERK  
RITA PAPP  
CITY TREASURER  
TAMMY RIES  
CITY ATTORNEY  
LAURA GENOVICH

317 South State Street  
Caro MI 48723  
Phone 989-673-2226  
Fax 989-673-7310  
Website [www.carocity.net](http://www.carocity.net)

MAYOR  
KAREN SNIDER  
CITY COUNCIL  
EMILY CAMPBELL  
GREG HUTCHISON  
PAMELA ISELER  
CHARLOTTE KISH  
DOREEN OEDY  
JILL WHITE

## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, July 31, 2024  
RE: Agenda Item – Request for Referral for Ordinance Review – Snow Removal

---

Members of the Caro City Council,

As you may know, during the last winter there was some discussion and concerns regarding snow removal from commercial and residential properties in the City. When the issue arose, I reviewed the ordinance and found it only required certain areas to remove snow.

Specifically, Article IV – Sidewalks, Division 3, Section 32-124 states “The owners and occupants of any lot or premises abutting on State Street between Grant Street and Adams Street in the city shall before 10:00 a.m. each day remove all snow and ice from the sidewalk in front of or adjacent to such lot, premises or building and always keep the same free from obstruction, encroachment, encumbrances, filth and other nuisances.”

As you can see, this is a very limited area which needs to keep sidewalks clear of snow and ice. As this is a public safety issue for not just this area but for the whole City, I am asking this issue to be referred to the Policy Committee for review and to develop a possible change in the ordinance. In my experience, a common requirement is for all sidewalks to be cleared within 24 hours of the end of a snow or ice event, however the Committee can review relevant ordinances and recommend concepts to the City Attorney for the drafting of legal language.

The next 3-week Council cycle to allow for the required publication requirements under state law and for the procedure for ordinance adoption called for in the City Charter is between September 16 and October 7, which should give enough time for review and drafting of language to have this heard at that time as to be implemented before winter.

Options for motions are:

1. Motion to refer a review of the snow and ice removal ordinance to the Policy Committee for possible updating.
2. Motion to refer a review of the snow and ice removal ordinance to another body for possible updating.
3. Postpone for further consideration and discussion.
4. Take no action.

# CITY OF CARO

CITY MANAGER  
SCOTT CZASAK  
CITY CLERK  
RITA PAPP  
CITY TREASURER  
TAMMY RIES  
CITY ATTORNEY  
LAURA GENOVICH

317 South State Street  
Caro MI 48723  
Phone 989-673-2226  
Fax 989-673-7310  
Website [www.carocity.net](http://www.carocity.net)

MAYOR  
KAREN SNIDER  
CITY COUNCIL  
VACANT  
EMILY CAMPBELL  
PAMELA ISELER  
CHARLOTTE KISH  
DOREEN OEDY  
JILL WHITE

**TO:** City Council  
**FROM:** Karen Snider – Mayor  
**SUBJECT:** Mayor's Report  
**DATE:** August 5, 2024

The City Manager, Clerk and I prepared the Council agenda on August 1, 2024, for the August 5, 2024, council meeting.

I attended Rotary on July 22, 2024, and the program was presented by a representative from the Tuscola County Road Commission. The opening date for the bridge on M-24 is still anticipated to be the end of August unless other unforeseen issues are determined.

I attended the ribbon cutting at the Rolka building's new business, Serenity Sunset Therapy located at 429 N. State Street (Suite 206B). Services offered are both telehealth and in-person options.

On July 21, 2024, I attended a concert presented by Ernie Couch and Revival. It was held at the Caro United Methodist Church and followed by a continental breakfast. The group was from Nashville, and they are very impressed with our city.

The Caro Rotary Club meeting on July 29, 2024, was honored with a presentation from a representative with Michigan Rehabilitation Services, Jason Wilson. Any individual with a disability who is experiencing problems on the job, is at risk of losing his or her employment or determines his or her employment is endangering the health and safety of themselves, or others may qualify for services. Further information can be obtained at [Michigan.gov/MRS](http://Michigan.gov/MRS).

I had the pleasure of going on a tour of the fairgrounds with Neil Jackson and others. I also attended the fair several times including the grandstand events.

Planning was cancelled for July 23, 2024.

It has been a difficult two weeks in which I attended several friend/family funeral visitations and/or funeral services. I was not able to attend the WJ Moore Estate presentation on July 27 as planned.

The weekend of August 23, 24 and 25 Holeshoot Promotions LLC (Charles Gray) will be hosting their State Championship Caro Half Mile motorcycle races at the Tuscola County Fairgrounds.



# CITY OF CARO

CITY MANAGER  
SCOTT R. CZASAK  
CITY CLERK  
RITA PAPP  
CITY TREASURER  
TAMMY RIES  
CITY ATTORNEY  
LAURA GENOVICH

317 South State Street  
Caro MI 48723  
Phone 989-673-2226  
Fax 989-673-7310  
Website [www.carocity.net](http://www.carocity.net)

MAYOR  
KAREN SNIDER  
CITY COUNCIL  
EMILY CAMPBELL  
GREG HUTCHISON  
PAMELA ISELER  
CHARLOTTE KISH  
DOREEN OEDY  
JILL WHITE

## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, July 31, 2024  
RE: City Manager's Report

---

Members of the Caro City Council,

Another Tuscola County Fair has come and gone, along with it the sounds of the midway and the smells of fair food, we have reached the middle of summer here in Caro and know the temperatures will rise in August but that school starting and fall weather are just around the corner.

During the last 3 weeks I have been out of the office quite a bit due to the Michigan Municipal Executive Summer Workshop and taking some vacation time. Before I delve into the details of what I learned I would like to thank Police Chief Brian Newcomb for once again doing a great job as the Acting City Manager in my absence, it is good to know if I can't be in the office there is a steady hand at the wheel making sure things stay on track.

While in Marquette I spent a lot of time in the breakout sessions focused on improving the use of technology in municipal offices to increase efficiency and simplify record retention. I have been on this bandwagon since I started here in Caro, but there are other areas I think we can improve with technology, such as eliminating the need for paper work orders, paper time sheets, and manually filling in PDFs for permits. Solutions such as a work order app on each employees phone so anytime one of us gets a work order is automatically sent to the relevant department head who can automatically assign to members of their crew, as opposed to staff making trips to City Hall to pick up work orders. Also, a payroll system where staff track their hours electronically, it is sent to a Department Head who approves it, and electronically sends it to Payroll for processing. These ideas are some of what I picked up. There were also sessions on work/life balance, the changing landscape of the City Manager form of government, and how AI can help and hurt in the municipal workplace. As to my vacation, I finally got some work around the house done and my family thoroughly enjoyed the fair, and my cooking!

Looking towards our Departments, I notified Council via email when I returned after inspection by DPW Superintendent Reese and his mechanic they decided not to purchase the bucket truck Council authorized at the last Council meeting. Mr. Reese has

already begun a search for another suitable bucket truck, but going forward they will be inspected prior to Council approval, instead of before.

Our WWTP Department has been business as usual, but WWTP Superintendent Dienes has been instrumental in proving the information required for the S&P review of our bond request. While the information requested is not too intrusive, it does require knowledge of not only the system, but of how it might grow in the future.

Lastly, I am pleased to report on how Carrie Will is doing with our parks and recreation. On July 23rd Carrie participated in Kids Day at the Tuscola County Fair and passed out flyers for upcoming events, talked with adults/kids about ideas/thoughts for upcoming programming/events for the City of Caro, and had a toy tractor raffle donated by the Thumb Area Old Engine Association. Carrie was be at Kids Market Club at the Farmer's Market on July 30th celebrating Christmas in July with Santa; he was there to talk with the kids and pass out Christmas trinkets as well as help kids make a "Beach in an Ornament" craft. Partnership with the Thumb Area Old Engine Association was formed for a "Touch-A-Tractor" event on Aug. 8th complete with barrel train rides, pedal pull competitions, and farm demos. "Friday Family Fun Evenings" at Bieth Park are planned for Aug. 2nd and Aug. 23rd which will include equipment to play park games, a kid's craft, food truck, and Splash Pad will be open until 10pm. Carrie is looking forward to planning small events for the fall and looking ahead to making the Annual Bieth Park Fall-Clean Up successful.

As you can see it is a busy summer here in Caro, we have a lot going on and we are already looking forward to preparing for the next round of projects and challenges. I personally am looking forward to the opening of the Cass River bridge on M-24 this month and the beginning of our Columbia Street resurfacing project. Before you know it it will be Pumpkin Festival time!

# CITY OF CARO

CITY MANAGER  
SCOTT CZASAK  
CITY CLERK  
RITA PAPP  
CITY TREASURER  
TAMMY RIES  
CITY ATTORNEY  
LAURA GENOVICH

317 South State Street  
Caro MI 48723  
Phone 989-673-2226  
Fax 989-673-7310  
Website [www.carocity.net](http://www.carocity.net)

MAYOR  
KAREN SNIDER  
CITY COUNCIL  
EMILY CAMPBELL  
GREGORY HUTCHISON  
PAMELA ISELER  
CHARLOTTE KISH  
DOREEN OEDY  
JILL WHITE

**TO:** City Council/City Manager  
**FROM:** Rita Papp – City Clerk  
**SUBJECT:** Clerk's Report  
**DATE:** August 5, 2024

---

- Primary Election will be held in the City of Caro on August 6, 2024.
- 9 days of Early Voting was held on July 27<sup>th</sup> through August 4<sup>th</sup>. The City of Caro is Early Voting Region # 3 and I as the clerk will host Almer, Indianfields, and Wells Township voters. The City of Caro will receive additional revenue of \$2,500.00 for the clerk hosting and managing the Early Voting Site. Hours of early voting – 8:00 am – 4:00 pm in the council room. I am hoping for more of a bigger turnout now that the voters have been introduced to early voting in February 2024.
- Issued 500+ absentee ballots for the August 6, 2024 Primary Election to date.
- Election filing packets for City Council have been received for the November 5, 2024 General Election.
- Posted a WWTP Operator Position due to the retirement of Randy Martin. Position is open until filled.
- Planning Commission was cancelled July 23, 2024.